

Forest Home Ministries

The Organization

Forest Home Ministries operates three distinct Christian camp sites in Southern California: Mill Creek Canyon, The Woodlands and Ojai Valley. Each site is a year-round interdenominational, non-profit ministry serving 144 programs to 40 denominations and over 63,000 men, women and children annually.

Mill Creek Canyon and the Woodlands historic 500 acre center rest a mile high in a valley of two 10,000 foot mountain peaks 90 minutes from Los Angeles.

“It has been nice to count on the experience of the CSN Controller to help manage the growth of our non-profit organization.”
Gary Wingerd CFO

The Challenge

Forest Home Ministries was faced with the challenge of finding a controller with non-profit experience who could commute to their remote location. They had a 4 person accounting staff and needed someone to work with the CFO to modernize their accounting process utilizing their Great Plains Accounting Software to generate the



specialized reports they needed to manage their growing organization. They were having problems with the daily management of both AP and AR and needed to develop a more efficient process, with solid controls, to improve their accuracy and to meet important target deadlines.

The Solution

CSN assigned a CPA Controller with extensive non profit experience to work with the CFO of Forest Home to develop three key customized reports: Construction in Process Report, Restricted Fund Report and Cash Flow Analysis Report. We developed and implemented a new daily bookkeeping process to address the problems with accuracy and improve the efficiency of the

general ledger. CSN restructured the AP department and instituted controls over check writing and developed an accurate AP report that solved the problem of paying invoices too early.

The Result

Forest Home Ministry's CFO is confident in the expertise of the CSN Controller and he relies on her to implement the critical efficiencies needed in their accounting department and manage daily these processes. With clear guidelines and tighter controls the accounting department's moral has improved dramatically. They are now able to deliver accurate and timely reports to the delight of management. As a result, the CFO has been able to concentrate on his critical job responsibilities: fund raising and managing growth issues.

Key Solutions Provided by CSN

- **CPA Controller with extensive Non-Profit experience**
- **Streamlined AP Check writing controls**
- **Development of Construction in process Report**
- **Comprehensive Restricted fund Report**
- **Key Financial reports and Cash analysis reports**
- **CPA controller implementing key accounting processes**



